

Office Plans

\$ 49⁹⁵ plus \$1 per person per month*

All office members (staff, agents, ...etc) have their own login information and permissions. Staff members can be granted access to all agent documents, while agents are isolated to their own files.

*Start up fee is one month

**Contact us today
for details or to sign up!**

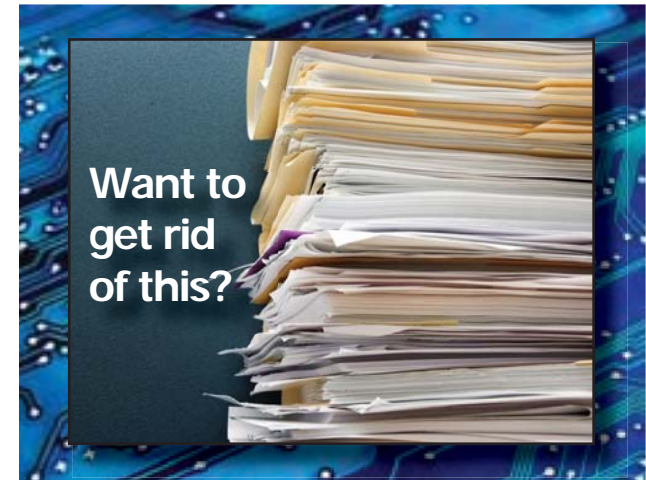


Phone: (770) 321-2471
Fax: (678) 922-2239
Email: sales@reevesoft.com
Web: <http://DataLibrarian.reevesoft.com>

Individual Plans

\$ 19⁹⁵ per month*

Perfect for an individual agents or a small team. One login is provided with full system access.



**Complete web-based document
and data storage system that's easy,
affordable, and reliable.**

REEVE *s o f t , I n c*

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Data Librarian's web-based storage system offers features that will improve, organize and simplify your office work flow, letting you focus on managing your business -- not just your paper!

1 Improve work flow

Store and index data of any kind making it quick and easy to find later.

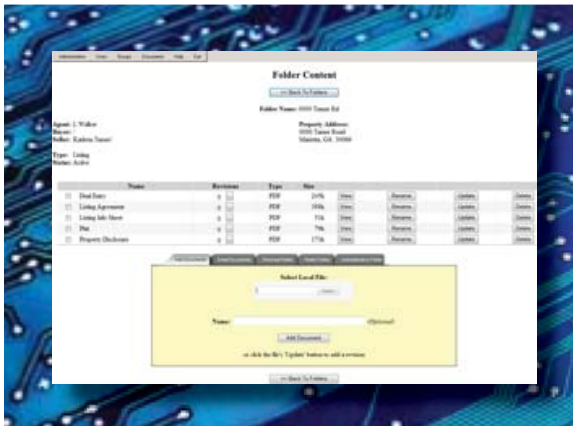
Email documents and forms directly to one or more recipients.

Organize your data into folders and specify the fields associated with your folders to meet your business needs.

Customize your folder information

(pre-configured for the real estate industry).

Update documents easily and simply using Data Librarian's **file revision system**.



2 Organize your office

Quickly access all your documents from **one central repository**.

NEVER lose another document. No one has the file in their physical possession, so you always know where it is.

Access all your files from your home or office. **Quickly retrieve** older documents and revisions (Data Librarian can maintain a history of CHANGES to your documents).

Search your documents based on any field name.

Easily add or delete office members and assign permissions.

Provide limited access to clients and business partners to view select documents.

3 Simplify the process

Save space. No more rows of filing cabinets for your documents.

Eliminate equipment and maintenance costs and reduce paper cost and waste.

Manage work loads and priorities by assigning different levels of access to agents and administrative staff.



**Want to learn more?
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How does Data Librarian work?

Simply upload documents directly from your desktop at home or at work with the click of a button.

OR

- Use our free software to scan documents directly
- Supports using 'Scan to FTP' MFP/scanner hardware
- Email files to Data Librarian

Will my documents be safe?

Yes, Data Librarian uses secure servers and files are not accessible via http.

Plus, after 3 years, we off-load your data and return it to you on DVD's, while retaining its searchability. This saves you storage costs and allows you to maintain long term records easily and safely.

Do you provide training?

Absolutely. Data Librarian is easy to learn. We provide online training as well as tech support from a live person.

We also use a comprehensive support ticket and response tracking system, so we can follow up and make sure you are getting the most from Data Librarian.